



PROMINENT FACILITIES

Sl. No. : DE/26/.....

- ❖ *Spacious classrooms are available and the entire campus is Wi-fi enabled.*
- ❖ *The entire campus is under CCTV surveillance.*
- ❖ *Capsule lift facilities*
- ❖ *LAN activated Computer Laboratory with internet connectivity*
- ❖ *e-resource room with plenty of e-books and e-journals*
- ❖ *Library with regularly updated with academic resources and facilities*
- ❖ *Reading rooms in the library for facilitating students and teachers*
- ❖ *Infirmary for first aid service whenever any exigency arises*
- ❖ *Superb Canteen facilities*
- ❖ *One of the best Auditoriums in Shillong city*
- ❖ *Separate transformer for the college for adequate electric supply*
- ❖ *Generator for back up electricity*
- ❖ *The whole building is equipped with sophisticated firefighting equipments.*
- ❖ *The entire campus is made lightening proof with highly sophisticated lightening arrester.*

USEFUL SERVICES AND FACILITIES AVAILABLE FOR STUDENTS

- ❖ *Remedial coaching classes*
- ❖ *Career Counselling, grievance redressal cell, women cell, eco-club, placement cell, etc.*
- ❖ *Highly job oriented and latest designed Add-on Courses*
- ❖ *Free Coaching for SSC, banking services and other all India services examination*
- ❖ *Adoption of villages by NSS unit of the college*



PROFILE OF THE COLLEGE



1994

Umshyrpi College, a minority co-educational institution (under section 2(g) of the National Commission for Minority Educational Institutions Act 2004 Vide letter no. CE/MS/1/2006/61), was established in the year 1994 by a group of like-minded people with a common vision to accommodate students of all sections of the society in higher education and particularly to facilitate students who are educationally, socially and economically backward easy and affordable access to higher education. Under the initial sponsorship by the Shillong Muslim Union (S.M.U.) the college, which came into existence from the first of August 1994 with humble beginning of enrolment of only 32 students, has now grown into one of the major centres of higher learning, quality education and character building. The College believes in and upholds its motto, "Hayya Alal Falah" (Come towards prosperity).

The institution provides mainstream education in Arts, Commerce and Science streams in undergraduate courses. Each and every department has highly qualified and efficient teachers who render high standards of teaching and student centric instruction. The College has a well-equipped library with internet facilities and students are constantly facilitated to use them for enhancing their learning. The library is a vital component of this institute and, keeping abreast of the changing scenario in education, it is upgraded every year so that it caters to the needs of all levels of study. A separate e-resource section of the library is catering to the ICT based learning of students. The College has always been taking keen interest in organizing seminars, debates, various other functions, co-curricular activities, etc., in order to guide and help students unfold their creativity. Various awards have been conferred upon the students of past and present in the of arts, culture and sports. The College has an active NCC unit with Boys' and girls' Wings. The NSS unit of the college is known for taking proactive role in training the students towards a service to people and country.

Over the years the institution has had a very impressive academic record. Many students have given record breaking performances in terms of ranks in the examinations conducted by the North Eastern Hill University. The College gives





great importance to academic excellence and discipline; it also endeavours to inculcate in the minds of students decency, decorum, honesty and integrity.

VISION

PROVIDING EQUAL ACCESS TO ALL SECTIONS OF SOCIETY TO EXCELLENT ACADEMIC ENVIRONMENT

Committed to its motto “Hayya Alal Falah” (come towards prosperity), the institute strives to become a centre of excellence for learning in which every learner must grow intellectually and morally. To prepare a student to prosper in life is the utmost priority of the institute. The institute strives for imparting essential skills so as to make students professionally successful and socially useful individuals. The campus provides a model harmonious blend of diverse communities and cultures wherein intellectual activity, civic responsibility and ethical values are held in high esteem.

MISSION

PROVIDES EDUCATION THAT TRANSFORMS LIVES, IMPROVES SOCIETY AND CREATES A FOUNDATION FOR A LIFELONG LEARNING.

Umshyrpi College seeks to encourage the development of the individual’s intellect and character aimed at preparing students to face challenges in life. All members of the Umshyrpi family are encouraged to achieve excellence in their field of choices and share the responsibilities of citizenship and service.

NEP-20 CURRICULUM FOR UNDER GRADUATE PROGRAMMES UNDER NORTH EASTERN HILL UNIVERSITY

☞ Three or Four-Year Undergraduate Programmes in Various Disciplines

- The three-year undergraduate programmes shall be leading to a Bachelor's degree in single major or multidisciplinary programme.
- The four-year undergraduate programmes shall be leading to a Bachelor's degree (Honours) or a Bachelor's degree (Honours with Research).



- The duration of the undergraduate programmes shall be three or four years evenly spread over six or eight semesters, respectively, with exit and re-entry options.

☞ Credits and Contact Hours

- One credit shall be assigned for **15 contact hours** of teaching for theory and **30 contact hours** for practical or lab work, project work, field-based learning, community engagement, tutorials, internship, etc.

☞ Credit-Course Structure by Academic Year- cum-Exit Point

- First Academic Year (2 Semesters - 40 credits): Major Courses (8 credits), Minor Courses (8 credits), Multidisciplinary Courses (6 credits), Ability Enhancement Courses (6 credits), Skill Enhancement Courses (6 credits), and Value Added Courses (6 credits).
- Students exiting the programme shall be awarded an undergraduate (UG) Certificate on successful completion of one internship/vocational/ apprenticeship/ community and service/ field-based learning or minor project of 4 credits (120 credit hours) in addition to 40 credits. An exit student who has successfully completed 40 credits may apply for fresh admission to the second year within a period of three years.
- Second Academic Year (2+2 Semesters 80 credits): Major Courses (32 credits), Minor Courses (8 credits), Multidisciplinary Courses (9 credits), Ability Enhancement Courses (8 credits), Skill Enhancement Courses (9 credits), Value Added Courses (6 credits), and Vocational Education and Training (Minor Courses - 8 credits).
- Students exiting the programme shall be awarded a UG Diploma on successful completion of one internship/vocational/apprenticeship/community and service/field-based learning or minor project of 4 credits (120 credit hours) in addition to 80 credits. An exit student who has successfully completed 80 credits may apply for fresh admission to the third year within a period of three years.



- Third Academic Year (2+2+2 Semesters 120 credits): Major Courses (60 credits), Minor Courses (12 credits), Multidisciplinary Courses (9 credits), Ability Enhancement Courses (8 credits), Skill Enhancement Courses (9 credits), Value Added Courses (6 credits), Vocational Education and Training (Minor Courses 12 credits), and Internship, Apprenticeship, and such (4 credits). Core courses shall be substituted for the major and minor courses in a multidisciplinary programme.
- Fourth Academic Year (2+2+2+2 Semesters 160 credits): Major Courses (80 credits), Minor Courses (20 credits), Multidisciplinary Courses (9 credits), Ability Enhancement Courses (8 credits), Skill Enhancement Courses (9 credits), Value Added Courses (6 credits), Vocational Education and Training (Minor Courses 12 credits), Internship, Apprenticeship, and such (4 credits), Research Project/Dissertation or 3 Additional Courses (12 credits).

N.B: The College offers four-year undergraduate programs (Hons) in all the available disciplines mentioned herein, with compliance to the flexible and multiple exit and re-entry options.

☞ Online Learning Courses

- A student may earn up to 40% of credits in each academic year from MOOCs through SWAYAM, excluding vocational, internship, and practicum.
- Credits to be earned through MOOCs shall be as prescribed by the affiliating University under relevant Regulations on Online Learning Courses through SWAYAM



☞ Eligibility and Criteria for Admission

- A candidate must obtain a Senior Secondary School Leaving Certificate or Higher Secondary Certificate on successful completion of Grade 12 examination or any other equivalent examination from any recognized Board of Secondary Education.
- Admission process shall be based on marks/scores in the Common University Entrance Test (CUET) conducted by the National Testing Agency (NTA), or any other authorized agency approved by the affiliating University.
- Admission to the second, third, and fourth-academic year of a programme shall be given to those candidates exiting the programme after the first, second, and third-academic year, respectively. Admission criteria shall be as notified by the College.
- Students securing at least 75% marks in aggregate on completion of the third academic year shall be eligible for a 4-year Bachelor's degree programme in Honours with Research. Students securing less than 75% shall be eligible for undertaking Honours only.

☞ Examination and Evaluation

- There shall be an examination at the end of each semester as per the Semester Calendar for the UG programmes.
- The schedule of end-semester examinations and the pattern of continuous assessment and evaluation shall be laid down by the University.
- Evaluation of each course/paper shall be based on the student's performance in the Continuous Assessment and the End-Semester Examination.
- Each course shall carry maximum marks/credits as prescribed by the University. For the purposes of determining the marks/credits obtained by a student in any course/paper, the credit weightage assigned to the Continuous Assessment and the End-Semester Examination shall be 1: 3.
- Candidates shall be eligible to move on to the next semester without waiting for the results of End- Semester Examination(s) or without fulfilling the credit requirements.



☞ Improvement and Revaluation

- Students securing a grade point of 6.0 or below may be allowed to repeat/improve upon a paper/course within a maximum period of six years for the 3-year Bachelor's degree and seven years for the 4-year Bachelor's degree.
- A student shall be allowed to repeat a failed paper and clear that paper within a maximum period of fourteen, twelve, eight, and four semesters for the fourth, third, second, and first-year programmes, respectively, beyond which the student shall be required to seek fresh admission.
- Provided that in exceptional circumstances, like maternity leave/serious illness; a student shall be granted two more semesters, beyond which the student shall be required to seek fresh admission.

☞ Grade Cards, Letter Grades and Grade Points

- The Semester Grade Point Average (SGPA) shall be calculated only for those students who have passed all the credit papers/courses of a given semester. SGPA may be calculated as follows:

$$SGPA = \frac{\sum_{i=1}^n (C_i \times GP_i)}{\sum_{i=1}^n C_i}$$

where C_i is the number of credits assigned to a paper/course, GP_i is the grade point scored in that paper and n is the total number of credit papers in a particular semester.

- On successful completion of the programme, the Cumulative Grade Point Average (CGPA) may be calculated as follows:

$$CGPA = \frac{\sum_{i=1}^N (C_i \times GP_i)}{\sum_{i=1}^N C_i}$$

where N is the total number of credit courses for the programme.

- The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.



- The letter grade and grade point shall be as follows:

Letter Grade	Grade Point	% Marks Range	Description
O	10	90 to 100	Outstanding
A+	9	80 to <90	Excellent
A	8	70 to <80	Very Good
B+	7	60 to < 70	Good
B	6	50 to < 60	Average
P	5	40 to < 50	Pass
F	4	Below 40	Fail

- A student securing less than 5.0 grade points on the 10-point grading scale shall be declared unsuccessful/fail.
- After the results of a semester are declared, Grade Cards shall be issued to each student, which contains the list of papers, codes, grades, grade points, marks obtained, and such.
- The credits earned by a student in the End-Semester Examinations shall be deposited in the Academic Bank of Credits (ABC). The validity of credits earned will be up to a maximum period of seven years or as prescribed under the ABC.

☞ **Course Structure and Subject Combination for Undergraduate Degree Programmes in Various Disciplines and Professional Courses (Courses and Coding Structure)**

- 100 – 199: Foundation or Introductory Courses shall be required to gain the basic knowledge and understanding of the subjects that are prerequisite for courses in the major subject or discipline of interest. These courses shall focus on foundational theories, perspectives, concepts, principles, methods and procedures with a view to acquainting students with conceptual understanding and critical thinking as a broad basis for taking up more advanced courses.



- 200-299: Intermediate Level Courses including subject-specific courses shall be to meet the credit requirements for minor or major areas of learning. These courses shall also be part of a major subject that can be prerequisite for major courses of advanced level.
- 300-399: Higher-Level Courses shall be required for the award of a degree in a major discipline or subject.
- 400-499: Advanced Courses shall include lecture courses with practicum, seminar-based courses, research methodology, advanced laboratory experiments, software training, research projects, and such.
- The broad categories of course structure and minimum credit requirements for the 3-year and 4-year undergraduate (UG) Programmes shall be as given in the Table below:

SI. No.	Broad Category of Courses	Credits Per Course	Minimum Credit Requirement	
1	Major/Core Course	4	3-year UG	3-year UG
2	Minor/Core Course	4	60 (15 papers)	80 (20 papers)
3	Vocational Education & Training (Minor)	4	12 (3 papers)	20 (5 papers)
4	Multidisciplinary Course (MDC)	3 ½	12 (3 papers)	12 (3 papers)
5	Ability Enhancement Courses (AEC)	3	9 (3 papers)	9 (3 papers)
6	Skill Enhancement Courses (SEC)	3	8 (3 papers)	8 (3 papers)
7	Value Added Courses (VAC)	3	9 (3 papers)	9 (3 papers)
8	Internship/Apprenticeship/etcetera	4	6 (2 papers)	6 (2 papers)
9	Research Project/Dissertation/Advanced Courses	12	4 (1 paper)	4 (1 paper)
			120 Credits	160 Credits



☞ Curricular Components

- The curricular framework shall be comprised of (i) Major/Core Course, (ii) Minor/Core Course, (iii) Vocational Education & Training (Minor), (iv) Multidisciplinary Course (MDC), (v) Ability Enhancement Courses (AEC), (vi) Skill Enhancement Courses (SEC), (vii) Value Added Courses (VAC), and (viii) Internship/Apprenticeship/etcetera, and (ix) Research Project/ Dissertation/ Advanced Courses.
- **Major Courses** shall be courses/papers of main focus or in-depth study of a major subject-specific courses. Students shall be required to pass major courses of 60 credits for a 3-year Bachelor's degree, and 80 credits for a 4-year Bachelor's degree.
- **Minor Courses** shall be major/core courses offered by the concerned subjects as interdisciplinary/open courses to specific subjects or a combination of cognate subjects, e.g., a major course in Sociology may be a minor course in Anthropology or vice versa. Minor courses shall be intended to help a student gain a broader understanding beyond the major discipline. Students must pass minor courses of 12 credits and 20 credits of their choices to qualify for the 3-year and 4-year Bachelor's degrees respectively.
- **Multidisciplinary Courses (MDC)** shall be introductory-level courses/papers concerning more than two disciplines under any broad category of disciplines, namely, (1) Natural and Physical Sciences, (2) Mathematics, Statistics, and Computer Applications, (3) Library, Information, and Media Sciences, (4) Commerce and Management, and (5) Humanities and Social Sciences. A multidisciplinary course relating to any of the above categories of disciplines shall be intended to broaden the intellectual experience and conceptual understanding of the students within and beyond that category of disciplines. For example, a course on "Introductory Life Sciences" may be helpful not only to students of Natural and Physical Sciences, but also to students of Humanities and Social Sciences, etc. Similarly, courses on "Mathematics in Daily Life" (concerned with Natural and Physical Sciences) and "Culture and Society" (concerned with Humanities and Social Sciences) may be helpful to students across disciplines or categories of disciplines. Students shall be qualified for the 3-year and 4-year Bachelor's degrees on successful completion of 9-Credit MDC of their choices.



- **Ability Enhancement Courses (AEC)** shall be aimed at achieving competency in a modern Indian language (MIL) and in the English language with special emphasis on language and communication skills, including critical reading and academic writing skills, understanding of the structure and complexity of the language/literature related to chosen MIL and English language. Students shall be qualified for the 3-year and 4-year Bachelor's degrees on successful completion of 8-Credit AEC of their choices.
- **Skill Enhancement Courses (SEC)** shall be aimed at imparting practical skills, hands-on-training, soft skills, and such, to enhance the employability of students, keeping in view the students' needs and available institutional resources. Students shall be required to pass 9-Credit SEC of their choices to qualify for the 3-year and 4-year Bachelor's degrees.
- **Value-Added Courses (VAC)** shall be to acquaint the students with the knowledge and understanding of environmental science, digital and technological solution, health and wellness, yoga education, sports, contemporary India inclusive of constitutional values, fundamental rights and duties, history, culture, etc. Students shall be required to pass VAC-140 of 3 credits and 3-Credit VAC of their choices (VAC-190 to 199) to qualify for the 3-year and 4-year Bachelor's degrees.
- **Vocational-Education and Training Courses (VTC)** shall be Minor Courses that form an integral part of the UG programmes to impart skills along with theory and practical. Students shall be qualified for the 3-year and 4-year Bachelor's degrees on successful completion of 12-Credit VTC of their choices.
- Internship shall be a course requiring a student to participate in a professional activity or actual life experience with an entity external to the educational institution, such as local firms, industry, training labs, government or private organizations, and such, identified by the Colleges and approved by the Academic Council. Students shall be required to successfully complete an internship/apprenticeship/community engagement and service/field-based learning or minor project of 4 credits to get a UG Certificate/Diploma and a Bachelor's degree.



☞ Semester- Course Structure and Credit Distribution

- The semester-course structure and credit distribution shall be as provided in the following Tables (1 - 8):

Table 1: SEMESTER - I

Courses Code	Course Title	Credits
SUB-100*	Two Major/Minor/Core Courses with four credits each	8
MDC-110/111/112 /113/114/115/.../119	As approved by the Academic Council & provided by the College	3
AEC-120/121/.../129	MIL/Alternative English/Other Eight Courses, if any, as approved by the Academic Council	3
SEC-130/131/ 132/.../139	As approved by the Academic Council& provided by the College	3
VAC-140	Environmental Studies	3
		20

* Two Courses of SUB-100 shall be from two cognate subjects, e.g., SOC-100 and ANT-100. Supposing SOC-100 is a major course, ANT-100 will be a minor course or vice versa.

Table 2: SEMESTER - II

Course Code	Course Title	Credits
SUB-150	Two Major/Minor/Core Courses with four credits each	8
MDC-160/161/162 /163/164/.../169	As approved by the Academic Council & provided by the College & provided by the College	3
AEC-170/171/.../179	Communicative Second MIL (must be different from MIL AEC-120)/Communicative English/Other Courses, if any, as approved by the Academic Council& provided by the College	3
SEC-180/181/ 182/.../189	As approved by the Academic Council& provided by the College	3
VAC-190/191/ 192/.../199	As approved by the Academic Council& provided by the College	3
		20

*Two Courses of SUB-150 shall be from two cognate subjects, e.g., SOC-150 and ANT-150. Supposing SOC-150 is a major course, ANT-150 will be a minor course or vice versa.

(A student exiting the programme on successful completion of 40 credit courses of two semesters shall be awarded a UG Certificate only on production of a certificate from a recognized entity showing that she/he has also completed one internship/vocational/apprenticeship/community and service/field-based learning/minor project of 4 credits)

**Table 3 : SEMESTER - III**

Course Code	Course Title	Credits
SUB-200	Major/Core course	4
SUB-201	Major/Core course	4
MDC-210/ 211/ 212/213/ 214/ .../219	As approved by the Academic Council & provided by the College	3
AEC-220/221 /.../229	Critical Reading/ Academic Writing Skills/Other Courses, if any, as approved by the Academic Council & provided by the College	2
SEC-230/231/ 232/.../239	As approved by the Academic Council & provided by the College	3
VTC-240/.../249	As approved by the Academic Council & provided by the College	4
		20

Table 4: SEMESTER - IV

Course Code	Course Title	Credits
SUB-250	Major/Core course	4
SUB-251	Major/Core course	4
SUB-252	Major/Core course	4
SUB-253	Major/Core course	4
VTC-260/.../269	Vocational Education and Training Course (Minor Course)/Other Courses, if any, as approved by the Academic Council & provided by the College	4
		20

A student exiting the programme on successful completion of 80 credit courses of four semesters shall be awarded a UG Diploma only on production of a certificate from a recognized entity showing that she/he has also completed one internship /vocational apprenticeship/ community and service/field-based learning/minor project of 4 credits.

Table 5: SEMESTER V

Course Code	Course Title	Credits
SUB-300	Major/Core Course	4
SUB-301	Major/Core Course	4
SUB-302	Two Major/Minor/Core Courses with four credits each	8
SUB-303	Internship/Apprenticeship/Community engagement and service/field- based learning or minor project	4
		20

* Two Courses of SUB-302 shall be from two subjects, e.g., SOC-302 and ANT-302. Supposing SOC-302 is a major course, ANT-302 will be a minor course or vice versa.

Table 6: SEMESTER VI

Course Code	Course Title	Credits
SUB-350	Major/Core Course	4
SUB-351	Major/Core Course	4
SUB-352	Major/Core Course	4
SUB-353	Major/Core Course	4
VTC-360/.../369	Vocational Education and Training Course (Minor Course)/Other Courses, if any, as approved by the Academic Council & provided by the College	4
		20

**Table 7: SEMESTER VII**

Course Code	Course Title	Credits
SUB-400	Research Methodology and Proposal Writing	4
SUB-401	Major Course	4
SUB-402	Major Course	4
SUB-403	Major Course	4
SUB-404	Minor Course	4
		20

Table 8: SEMESTER VIII

Course Code	Course Title	Credits
SUB-450	Major Course (For both Honours & Honours with Research)	4
SUB-451	Minor Course (For both Honours & Honours with Research)	4
SUB-452 SUB-452	Research Project/Dissertation (For Honours with Research only)	12
SUB-453	Major Course/Advanced Course (For Honours only)	4
SUB-454	Major Course/Advanced Course (For Honours only)	4
SUB-454	Major Course/Advanced Course (For Honours only)	4
		20

SUB-452 shall be a course for students choosing a 4-year UG degree (Honours with Research).
 SUB-453 & SUB-454 shall be practical courses for subjects with practical components.
 SUB-453, SUB-454 & SUB-455 shall be advanced courses for students choosing a 4-year UG degree (Honours)

- ☞ A student shall be allowed to change minor courses to major courses or vice versa in the third semester only. Preference shall be given to those students who have no backlogs in the first and second semesters.
- ☞ A student shall be awarded a 3-year Bachelor's degree in single major if she/he has completed 120 credits with at least 5.0 grade points on the 10-point grading scale as per the minimum credit requirements in each course and semester of three-academic years.
- ☞ A student shall be awarded a 3-year Bachelor's degree in a multidisciplinary programme, provided she/he has successfully completed 120 credits with at least 72 credits from core courses of three subjects, as specified below, with equal credit distribution.
- ☞ A student securing at least 75% marks in aggregate on completion of the third-academic years shall be eligible for undertaking Honours with Research of a 4-year Bachelor's degree programme. Students securing less than 75% marks in aggregate shall be eligible for joining Honours only.



- ☞ A student shall be awarded a 4-year Bachelor's degree (Honours) in a major subject, provided she/he has completed 160 credits with at least 5.0 grade points on the 10-point grading scale as per the minimum credit requirements in each course and semester of four-academic years.
- ☞ A student completing 160 credits with at least 5.0 grade points on the 10-point grading scale, including Research project/Dissertation of 12 credits, shall be awarded a 4-year Bachelor's degree (Honours with Research).
- ☞ Students opting for a 3-year Bachelor's degree in a multidisciplinary Programme shall have the option to choose core courses offered by a major subject and any other two cognate subjects as per the subject-combination groups, wherever permissible, as given below:

COURSES AVAILABLE IN THE COLLEGE

☞ Three Years undergraduate multidisciplinary programmes :

- | | |
|---|--|
| <ul style="list-style-type: none"> • Khasi, English, Education • Khasi, History, Political Science • Statistics, Computer Science, Mathematics • Garo, English, Education • Garo, History, Political Science • Geography, Anthropology (BA), History • Geography, Economics, History • Education, History, Political Science • Education, Economics, Sociology • History, Economics, Political Science • History, EL-Language, Political Science • Philosophy, English, Political Science • Philosophy, Economics, History | <ul style="list-style-type: none"> • Political Science, EL-Language, Geography • Political Science, History, Economics • Anthropology (BA), Sociology, Education • Economics (BA), Political Science, History • Economics (BA), Political Science, Sociology • Sociology, Economics, Political Science • English, Education, History • English, Philosophy, History • Sociology, Education, History • Economics (BSc), Mathematics, Statistics • Hindi, English, Education • Hindi, History, Political Science • Economics (BSc), Geography, Computer Science |
|---|--|



☞ **The College provides Major/Honours and Minor Courses in the following subjects and disciplines for Four Year Undergraduate Programmes:**

➤ **Social Science/ Humanities**

- English
- Khasi
- Garo
- Hindi
- Political Science
- History
- Education
- Philosophy
- Sociology
- Economics
- Geography
- Anthropology

➤ **Science Stream**

- Mathematics
- Statistics
- Computer Science
- Economics (Sc)

➤ **Bachelor of Commerce (Hons)**

➤ **Professional Courses :**

- Bachelor of Computer Applications
- BA.LLB (Hons) five years course



Semester wise fees for Undergraduate Programmes

Sl. No	PARTICULARS	Ist Semester	2nd Semester	3rd Semester	4th Semester	5th Semester	6th Semester	7th Semester	8th Semester
		(Rs.)	(Rs.)	(Rs.)	(Rs.)	(Rs.)	(Rs.)	(Rs.)	(Rs.)
1	Admission Fees	1770.00		1770.00		1770.00		1770.00	
2	Monthly Tuition Fees (for 12 months) @1428/-pm	8568.00	8568.00	8568.00	8568.00	8568.00	8568.00	8568.00	8568.00
3	College Exam Fees (Internal Test)	944.00	944.00	944.00	944.00	944.00	944.00	944.00	944.00
4	College Development Fees	1251.00		1251.00		1251.00		1251.00	
5	Co-Curricular Activities Fees	1168.00		1168.00		1168.00		1168.00	
6	Library Fees	1103.00		1103.00		1103.00		1103.00	
7	Library Caution Fees	300.00		300.00		300.00		300.00	
8	Magazine Fees	500.00		500.00		500.00		500.00	
9	Building Fees	1298.00		1298.00		1298.00		1298.00	
10	Maintenance Fees	944.00		944.00		944.00		944.00	
11	ICT Fees	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
12	Enrolment Fees (Nehu)	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
13	Registration Fees (Nehu)	400.00							
14	Identity Card	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
Total ((Rs.)		19346.00	10612.00	18946.00	10612.00	18946.00	10612.00	18946.00	10612.00



All fees are to be deposited in the bank notified by the College through College Bill book duly signed by the dealing office assistant.		
a)	1 st Instalment (<i>at the time of admission</i>)	Rs. 11069.00
b)	2 nd Instalment (<i>after two months of admission</i>)	Rs. 8277.00
c)	2 nd Semester fees (<i>to be paid at the time of admission</i>)	Rs. 10612.00
d)	Additional fee for laboratory/practical for students offering Anthropology/Geography as Major/Minor subject (<i>per semester</i>)	Rs. 1000.00
e)	Additional fee for laboratory for students offering Computer Science as Major/Minor subject (<i>per semester</i>)	Rs. 3000.00
f)	Additional fee for laboratory for students offering Statistics as Major/Minor subject is (<i>per semester</i>)	Rs. 1000.00
☞ Admitted Student should pay an additional amount a sum of Rs.2200/-in every Semester for NEHU Examination Fee.		
☞ Fees once Paid cannot be refunded.		
☞ Schedule of Fees may be revised later.		



ADD ON COURSES

A) Short Term Courses for Fashion and Designing:

1) Fashion Designing:

Training Outcomes: After completion of the course the candidate would be a professional with technical skills and knowledge about designing and garment construction. The skill acquired will enable the candidate to increase their interest and build a career in the field of fashion designing.

Theory	Practical
1) Fashion Design and Illustration 2) Pattern making 3) Garment construction 4) Draping 5) Fashion Studies 6) Colour Theory 7) Material 8) Introduction to fashion and garment industry 9) Manufacturing Technology 10) Fashion merchandising	• Basic prints and applications. • Design exercise for three sources of inspiration • Illustrate of 10 head and 12 head block figures- • Illustrate of Stylize figure with different postures- • Female features- face shape, eyes types, eyes brows, lips, Hairstyles, Hand and feet position • Shoes variation • Color wheel, Tint & shades, Warm & cool colors & neutrals, Colours harmonies • Drafting of basic bodice, skirts and sleeve • Dart manipulation- slash and spread technique, pivotal transfer technique • Basic sleeve variation, Collars and cuff variation, Basic skirt variation, Skirt variation • Fabric preparation for garment construction • sewing technique of seams, trucks, pleats, gathers, Necklines, Collars, Sleeves, Pockets, Finishes. • Designing a women wear by taking inspiration from various sources: (i) kid wear (ii) Ethnic wear (iii) western wear formal (iv) trouser. • Draping of bodice block. • Collection Types of Yarn, Yarn testing and Fibre testing • Collection & Identification of different fabrics • Embroidery (state research) • Final Collection Design Project (Practical) • Creating design garments based on mood board, story board, etc.
Duration : 6 Months	Fees : R 3000.00



2. Tailoring and Dress Designing:

Training Outcome: After completing the training, the candidate would be able to design & prepare the Pattern and would be competent to cut and sew complete garment as per demand.

Theory	Practical
1) Introduction to sewing machine 2) Terminology 3) Tools and equipment 4) Method and sequences for Measurement Taking 5) Principles of Garment making 6) Assembling technique of Garments 7) Drafting of basic Garment 8) Dress designing – Principles and concept 9) Pattern making- creative pattern making- types of pattern & bodice block 10) Colour concept and harmony in designing	- Operating machine - Practice in using tape- Taking measurement- Sequencing of measurement.- Use of L scale - Drafting and pattern making of following blocks: a) Children- Basic Bodice Block- Sleeve, Skirt Block b) Ladies- Basic Bodice Block- Sleeve / Trouser Block - Drafting & pattern making of the following garments: kids wear, Women's Top, Women's trouser, Women's Garments, etc - Garment making of the following products: kids wear, Women's Top, Women's trouser, Women's Garments, etc. - Creating design with fabric, suitable colour & other details keeping in mind the weather, occasion & the person for whom the garment is being designed. - Designing garments for people of different age, body propositions by creating optical illusion with colour, prints and different fashion details - Practical knowledge on different types of garments and accessories, etc.
Duration : 6 Months	Fees : R 3000.00

GENERAL INFORMATION

Registration of Students

After admission, students should collect the registration form from the College office counter for registration of their names in NEHU whenever the College informs them to do so. Registration is compulsory for all admitted students. The College authority will not be responsible for any lapse on the part of the students in this regard.

Examination and Attendance

- ☞ Regular class tests will be held for students of all streams during the academic session to ascertain their progress. The marks obtained in these tests are taken into consideration at the time of NEHU exam.
- ☞ Students will be allowed to fill their final exam forms only after clearing their fees they ought to pay.
- ☞ Students are required to have a minimum of 75% attendance.



- ☞ Parents and guardians are encouraged to check the performances regarding the attendance of their wards.
- ☞ A student absent for more than fifteen days without information will have his name struck off from the admission register.

Submission of Exam Forms

Students are to fill and submit their forms for the final examination within the date notified by the College for the purpose. The College reserves the right to refuse entertainment of the same after due date.

Scholarship

Students of ST and SC must apply for Post Matric Scholarships online subject to the procedure laid down by the concerned departments of the respective states. The College will do the stipulated verification for the enrolled students. For any lapse on the part of the student the college will not be responsible.

Library

The college has a well-equipped library for the students. The library also subscribes to national and international journals/magazines and newspaper both local and national with easy accessibility for the students. Past years' question papers are kept in the library for the benefit of the students. The students are encouraged to use the library for their learning purposes.

Working Hours

The College Library will remain open to students on all working days from 8:00 A.M. to 4:30 P.M.

Admission to Library

Every student of Umshyrpi College is eligible to become a member of the library by filling the library membership form.

Membership Privilege

A member will be issued 2 (two) books at a time for 7 (seven) days. A fine of Rs. 2/- per day will be charged for each volume kept beyond the due date.



Responsibility of Members

- Books lost, torn or defaced in any way will have to be replaced by the borrower/member.
- The loss of a Library card should be immediately reported in writing to the Librarian.
- The card shall be produced on demand while entering the library.

Sports and Extracurricular Activities

Every student is encouraged to take part in sports activities. Umshyrpi College celebrates its College week annually which is aimed at providing recreation and unfolding the creativity of the students. Outdoor sports, singing, dancing, floral arrangement etc. competitions are held and students are encouraged to take part in these activities.

National Cadet Corps

The NCC in India was formed with the National Cadet Corps Act of 1948. The NCC Syllabus lays stress on developing qualities of leadership and Officer-like qualities. The NCC inculcates in the cadets a spirit of courage, selfless service, confidence and self-reliance to make youth dutiful and disciplined. The college is attached to the 2nd Meghalaya Battalion NCC, Laitumkhrah.

National Service Scheme

National Service Scheme, popularly known as N.S.S. is a noble service merged with academic framework. It inculcates the spirit of voluntary work among students and teachers through sustained community interaction and services. It brings our academic institutions closer to the society. It shows how to combine knowledge and action to achieve results which are desirable for community development. The College Unit of the NSS is vibrant with activities and takes up a number of programmes every year like AIDS awareness camps, blood donation camps, special camps, etc.

Disaster Management Committee

The Disaster Management Committee of the College and its various sub-committees comprising the teaching/non-teaching staff and the students are involved in a series of activities throughout the academic year such as training programmes, workshops, practices, etc.



Youth Red Cross

The Indian Red Cross was initiated for the purpose of inculcating in the Indian Children/Youth the ideals and practices of service especially in relation to:

- The care for their own health and others
- The understanding and acceptance of civic responsibilities
- The maintenance of a spirit of friendliness and helpfulness towards others not only in India but all over the world

IMPORTANT NOTE

- The institution is free from ragging and in accordance with the government regulations, the College has and ANTI RAGGING CELL comprising senior students and teachers. Ragging in any form is prohibited in this institution and anyone found guilty of ragging or abetting ragging is liable to be punished. Disrespect shown to anyone shall be dealt with strictly.
- Under the directive of the department of Higher and Technical Education, Government of Meghalaya, use of intoxicants and chewing of tobacco/use of drugs, smoking etc., are strictly prohibited. The entire campus is declared tobacco free.
- Students wishing to take a Transfer Certificate during the year will have to clear all the college dues upto the end of the academic year in which they are.
- All the terms and conditions set forth in this prospectus including fees and dues etc., are liable to be revised whenever necessary.



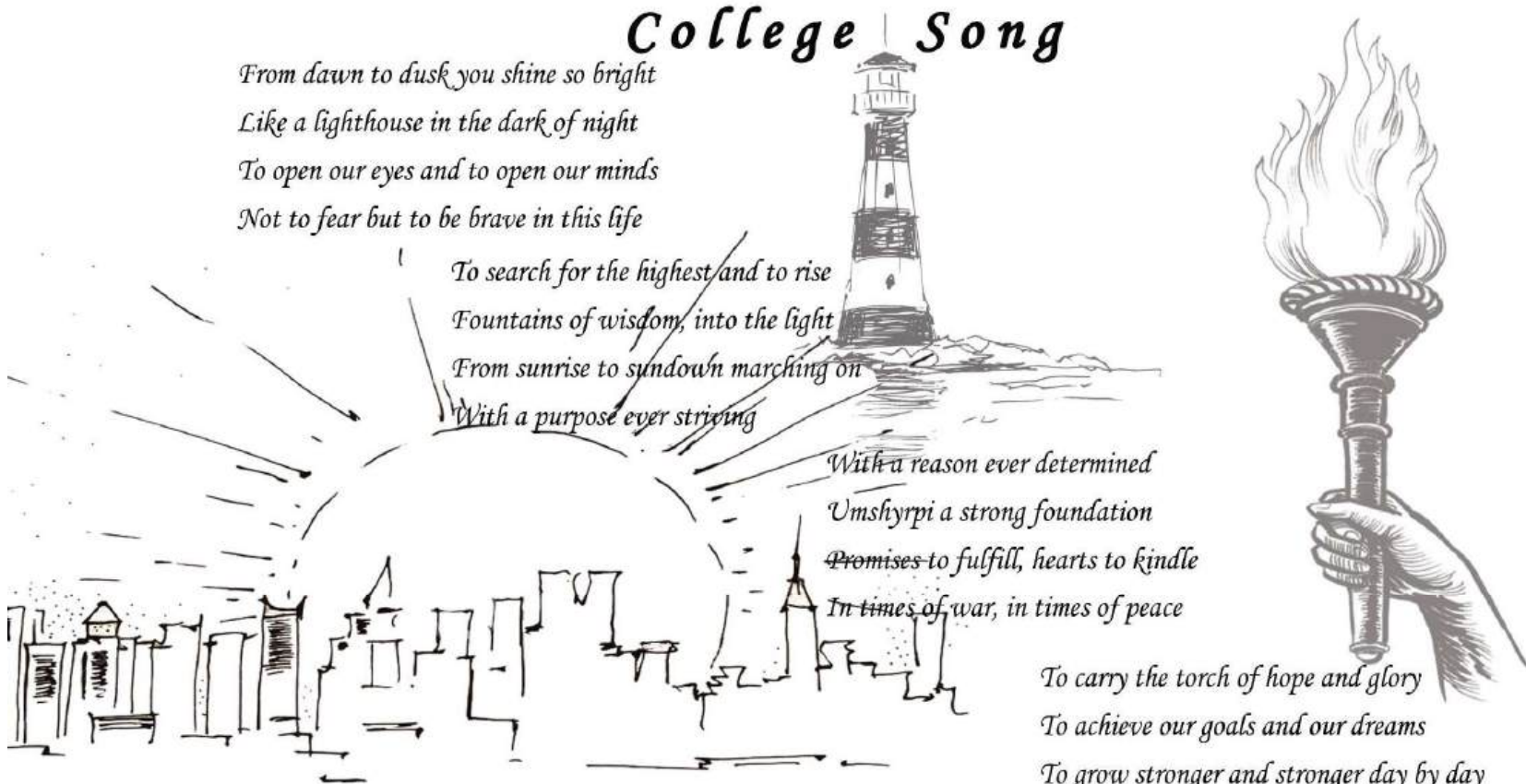
College Song

*From dawn to dusk you shine so bright
Like a lighthouse in the dark of night
To open our eyes and to open our minds
Not to fear but to be brave in this life*

*To search for the highest and to rise
Fountains of wisdom, into the light
From sunrise to sundown marching on
With a purpose ever striving*

*With a reason ever determined
Umshyrpi a strong foundation
Promises to fulfill, hearts to kindle
In times of war, in times of peace*

*To carry the torch of hope and glory
To achieve our goals and our dreams
To grow stronger and stronger day by day
Searching for excellence till the end.*



Form - I

UMSHYRPI COLLEGE
(A MINORITY INSTITUTION)



Sl. No. : DE/26/

APPLICATION FORM FOR ADMISSION

To,

The Principal
Umshyrpi College,
Laban, Shillong - 793 004

Paste your
RECENT
COLOUR
passport size
photograph

Sir/Madam,

Kindly admit my son/daughter/ward
..... as a student of the college in undergraduate
programmme in Arts/ Science/Commerce (to be ticked one of them). I have read the College
Prospectus and agreed to adhere to all the rules & norms laid down herein.

Semester : **I / III / V/VII**

Subjects taken : 1. 4.
2. 5.
3. 6.

Tick any one: **NCC** ☐ **NSS** ☐ **YRC** ☐
(Boys & Girls) (Boys & Girls) (Boys & Girls)

Specially Abled ☐ (Certificate to be enclosed)

**Signature of the
Parent/Guardian**

DECLARATION OF THE STUDENT

I hereby promise to abide by all the rules and regulations of the college.

Date

Student's Signature.....

For College Office Use

ADMITTED/NOT ADMITTED

Roll No. Shift

Semester..... Stream.....

Fees Paid (Amount) Rs.....

Balanced Amount Rs..... ..

Remarks

Date of Admission

Verified: Signature of Dealing Assistant (Counter)

Countersigned by Principal

P.T.O

1. Name in full (Block Letters)
 2. Date of Birth: Day Month..... Year..... (Male/Female)
(As recorded in SSLC/ICSE/CBSE Admit Card)
 3. Blood Group:
(Blood report to be attached)
 4. State to which you belong:
 5. Category (Tick the correct option): S.T. ☐ S.C. ☐ OBC ☐ General ☐
 6. Nationality : Religion Name of the Community:
 7. Father's/Guardian's Name :Occupation :
Contact No:
 8. Local Guardian's Name (students residing away from home):.....
Address :
Contact Phone No:
 9. Present/Local Address:
 - (a) Locality:
 - (b) Village/Town: PIN
 - (c) Contact No. (Residence) Contact No. (Student)
 - (d) email :
 10. Permanent Address:
 - a) Locality :
 - b) Village/Town :State PIN
 11. Name of the last School/College attended
 12. ABC ID No. Aadhaar No.
-

Documents to be submitted :-

- a) Admit Card of last examination (Photo copy attested) XII/2nd Sem/ 4th Sem*
- b) Marksheet of last examination passed (Photo copy attested)*
- c) Character Certificate (Photo copy attested)*
- d) Transfer Certificate (Original)*
- e) Photo 3 Nos. (2 nos. passport size and 1 no. stamp size)*
- f) Blood Group Report (Original copy)*
- g) Migration Certificate (Original)*

GENERAL RULES AND REGULATIONS

Sl. No. : DE/26/.....

- ☞ Students must abide by all the rules & regulations of the college.
1. Regular attendance is compulsory. Students who are absent for more than 3 consecutive days must submit an application with supporting documents to the concerned authority. Parents/Guardians are requested to contact the office of the Principal regarding the attendance and progress of their wards. Attendance must be not below 75% for appearing examination. It will be strictly monitored as it is made mandatory by the affiliating University.
 2. Students shall maintain discipline inside the College campus. Misconduct or misbehaviour of any kind towards the teaching and non-teaching staff and fellow students will be dealt with strictly.
 3. Communal harmony must be preserved and fostered by word and deed. Ragging, eve teasing, use of socially offensive language etc. in any form is prohibited. Any wilful indulgence in undesirable activity may lead to expulsion of the students.
 4. The use of intoxicants, chewing of tobacco, use of drugs, smoking etc. are strictly prohibited. Students are barred from carrying dangerous weapons, objectionable literature, CD's, electronic gadgets etc., to the college.
 5. Students must respect institutional property. Disciplinary action will be taken against students found damaging/defacing/vandalising college property or premises. All students should maintain cleanliness inside the classrooms and within the campus.
 6. Students cannot take part in any outdoor activities under the name of the college, without prior permission of the Principal. No poster/banner/ pamphlet etc. can be pasted/distributed without the permission of the Principal.
 7. Students must read notices on the College Notice Board Regularly. Collection of ID-cards, Registration cards, submission of assignments, Report cards, admit cards etc., must be done within the given time else fine will be charged. Submission of forms and documents beyond the notified date will be penalised accordingly.
 8. Fees must be paid installment-wise in time and late payment, beyond the given time, will be fined.
 9. Students who have taken provisional admission with downloaded documents from internet must submit xeroxed copies of required original documents in time for the confirmation of the admission.
 10. Students are expected to take advantage of every chance to learn and show pride in their college and present a good image of themselves and the institution.
 11. Use of Library and e-resources by students are made compulsory.
 12. During parents-teachers meeting either mother or father or designated guardian must compulsorily attend except for extraordinary cases or circumstances.
 13. Students are encouraged to take fashion designing courses as Add-on Course. The college provide very good course on fashion designing to enable students to pursue the career. The fees charged is very cheap.
 14. Students prescribed for remedial coaching must attend coaching class. The remedial coaching classes are free of cost.
 15. Indecent dressing style is not allowed. Hair-cut must be decent and proper without indulging in awkward colouring and style. Students should not loiter or throng around the campus unnecessarily that will cause nuisance to local people sitting around the college campus.
 16. ID card is provided to students for each semester, students are advised to procure ID timely for each semester.

Parent's/Guardian's Signature

Student's Signature.....

Name:

Name:.....

Contact No.....

Class:..... Roll No.

Form - II

UMSHYRPI COLLEGE
(A MINORITY INSTITUTION)



Sl. No. : DE/26/

APPLICATION FORM FOR ADMISSION

To,

The Principal
Umshyrpi College,
Laban, Shillong - 793 004

Paste your
RECENT
COLOUR
passport size
photograph

Sir/Madam,

Kindly admit my son/daughter/ward

..... as a student of the college in undergraduate programme in Arts/
Science/Commerce (to be ticked one of them). I have read the College Prospectus and agreed to adhere
to all the rules & norms laid down herein.

Semester : **II/ IV / VI/ VIII**

Subjects taken : 1. 4.

2. 5.

3. 6.

Tick any one: **NCC** ☐ **NSS** ☐ **YRC** ☐
(Boys & Girls) (Boys & Girls) (Boys & Girls)

Specially Abled ☐ (Certificate to be enclosed)

**Signature of the
Parent/Guardian**

DECLARATION OF THE STUDENT

I hereby promise to abide by all the rules and regulations of the college.

Date

Student's Signature.....

For College Office Use

ADMITTED/NOT ADMITTED

Roll No. Shift

Semester..... Stream.....

Fees Paid (Amount) Rs.....

Balanced Amount Rs.....

Remarks

Date of Admission

Verified: Signature of Dealing Assistant (Counter)

Countersigned by Principal

P.T.O

1. Name in full (Block Letters)
 2. Date of Birth: Day Month..... Year..... (Male/Female)
(As recorded in SSLC/ICSE/CBSE Admit Card)
 3. Blood Group:
(Blood report to be attached)
 4. State to which you belong:
 5. Category (Tick the correct option): S.T. ☐ S.C. ☐ OBC ☐ General ☐
 6. Nationality : Religion Name of the Community:
 7. Father's/Guardian's Name :Occupation :
Contact No:
 8. Local Guardian's Name (students residing away from home):.....
Address :
Contact Phone No:
 9. Present/Local Address:
(a) Locality:
(b) Village/Town: PIN
(c) Contact No. (Residence) Contact No. (Student)
(d) email :
 10. Permanent Address:
a) Locality :
b) Village/Town :State PIN
 11. Name of the last School/College attended
 12. ABC ID No. Aadhaar No.
-

Documents to be submitted :-

- a) Admit Card of last examination (Photo copy attested) XII/2nd Sem/ 4th Sem
- b) Marksheet of last examination passed (Photo copy attested)
- c) Character Certificate (Photo copy attested)
- d) Transfer Certificate (Original)
- e) Photo 3 Nos. (2 nos. passport size and 1 no. stamp size)
- f) Blood Group Report (Original copy)
- g) Migration Certificate (Original)



ID Sl. No. DE/26/_____

ALL INFORMATION SHOULD BE FILLED IN BLOCK LETTERS

Name : _____

Father's Name : _____

Stream & Semester : _____

Roll No. : _____ Shift : _____

Present Address : _____

Permanent Address : _____

Contact No. : _____

Date of Birth : _____ Blood Group : _____

Year of Admission : _____ Valid upto _____

Signature of Student

Verified:

Signature of Dealing Assistant(Counter)

Countersigned by Principal



UMSHYRPI COLLEGE

Laban, Shillong

REGISTRATION CUM EXAMINATION FORM

(Fill up in Block Letters)

Paste your
recent colour
passport size
PHOTO

1. Degree : _____
2. Name : _____
3. Date of Birth : _____
4. Gender : _____
5. Father's Name/ Guardian Name : _____
6. Mother's Name : _____
7. Category : _____ Religion : _____
8. Nationality : _____ Blood Group : _____
9. Honours : _____
10. Subjects offered : 1 _____ 2 _____ 3 _____
4 _____ 5 _____ 6 _____
11. Board/University (Last Examination) : _____
12. School/College (Last school attendant) : _____
13. Pass Year : _____
14. Pass Percentage : _____
15. Address (for communication) : _____
16. Address (Permanent) : _____
17. Contact No. : _____
18. Mobile No. : _____
19. ABC ID No. _____ Aadhaar No. _____
- Student's Signature : _____ Date : _____

Verified:

Signature of Dealing Assistant (College Counter)

Countersigned by Principal



Form - I

Sl. No. : ADD-ON/DE/26/_____

UMSHYRPI COLLEGE ADD ON COURSES
APPLICATION FOR CERTIFICATE COURSES IN SKILL DEVELOPMENT

Paste your
recent colour
passport size
photograph

1. Name of the Course applied for

(i)

(ii)

2. Name of applicant in full (Block Letters) :

..... Contact No.

3. Father's Name/Guardian Name :

..... Contact No.

4. Mother's Name : Email Id :

5. Residential Address :

.....

6. Permanent Address :

.....

7. Date of Birth : Day Month..... Year..... (Male/Female)

8. Religion: Nationality :

9. Are you a student of Umshyrpi College ? Yes ☐ No ☐

If Yes, Class/Semester (Stream) : Roll No

If No, mention the name of College/School you are studying at present

.....

OR

If you are working in any government or private sector, fill up the following:

Occupation : Government/Private Sector :

Name of the Organisation under which you are working :

Declaration

I do hereby declare that all the information furnished by me are true to the best of my knowledge and belief. I will abide by all the rules and regulations implemented by the college.

Signature of applicant

Date :

Official Use

Received a sum of Rs. fromS/o.....
for his/her admission to skill development courses

Signature of Principal



Form - II

Sl. No. : ADD-ON/DE/26/_____

UMSHYRPI COLLEGE ADD ON COURSES
APPLICATION FOR CERTIFICATE COURSES IN SKILL DEVELOPMENT

Paste your
recent colour
passport size
photograph

1. Name of the Course applied for

(i)

(ii)

2. Name of applicant in full (Block Letters) :

..... Contact No.

3. Father's Name/Guardian Name:

..... Contact No.

4. Mother's Name: Email Id:

5. Residential Address:

.....

6. Permanent Address:

.....

7. Date of Birth: Day Month..... Year..... (Male/Female)

8. Religion: Nationality:

9. Are you a student of Umshyrpi College ? Yes ☐ No ☐

If Yes, Class/Semester (Stream) : Roll No

If No, mention the name of College/School you are studying at present

.....

OR

If you are working in any government or private sector, fill up the following:

Occupation : Government/Private Sector :

Name of the Organisation under which you are working :

Declaration

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Signature of applicant

Date :

Official Use

Received a sum of Rs. fromS/o.....
for his/her admission to skill development courses

Signature of Principal